



INFORMATION ON ASSIGNMENTS OF CARRIER IDENTIFICATION CODES (CICs)

NANPA suggests that you review the requirements set forth in ATIS-0300050, *Carrier Identification Code (CIC) Assignment Guidelines* located on the ATIS website http://www.atis.org/01_committ_forums/INC/inc_docs.asp for additional information relating to CIC assignments.

1. To apply for a CIC as a LEC, CLEC, or an ILEC, the applicant must
 - first place an order for FGB or FGD trunk access with a facilities-based access provider.
 - complete the CIC Application Form (Part 1) in the NANP Administration System (NAS).
 - notify NANPA via the comments field on the Part 1 as to the type of carrier that is applying for the CIC.
 - provide evidence to NANPA from a State Commission authorizing the applicant company to offer services as a LEC, CLEC or an ILEC.
2. To apply for a CIC as a wireless provider, the applicant must
 - first place an order for FGB or FGD trunk access with a facilities-based access provider.
 - complete the CIC Application Form (Part 1) in the NANP Administration System (NAS).
 - notify NANPA via the comments field on the Part 1 as to the type of carrier that is applying for the CIC.
 - provide evidence to NANPA from the Federal Communications Commission (FCC) authorizing the applicant company to offer services as a wireless provider.
3. To apply for a CIC as an Interconnected VoIP Service Provider, the applicant must
 - first place an order for FGB or FGD trunk access with a facilities-based access provider.
 - complete the CIC Application Form (Part 1) in the NANP Administration System (NAS).
 - notify NANPA via the comments field on the Part 1 as to the type of carrier that is applying for the CIC.
 - provide evidence to NANPA from the Federal Communications Commission (FCC) authorizing the applicant company to offer services as a wireless provider.
4. To apply for a CIC as a switchless reseller, the applicant must
 - first place an order for FGB and FGD trunk access with a facilities-based access provider.
 - complete the CIC Application Form (Part 1) in the NANP Administration System (NAS).
 - notify NANPA via the comments field on the Part 1 as to the type of carrier that is applying for the CIC.

- provide documentation to NANPA that validates “switchless reseller” status. State commission certification is required unless the state does not issue switchless reseller certification. If the state does not issue such a certification, a written statement by an officer of the applicant’s company shall be accepted to verify “switchless reseller” status.¹
5. To apply for a CIC as a Billing & Collections Clearinghouse, the applicant must
- complete two (2) CIC Application Forms (Part 1) in the NANP Administration System (NAS) (one application for a FG D CIC and one application for a “matching” FG B CIC).
 - only request FGB and FGD CIC in the 0XXX, 1XXX and 5XXX ranges, since FGB CICs are currently assigned only in those ranges, therefore FGD CICs for BC clearinghouses can only be assigned from those ranges in order for the FGB and FGD CICs to “match.”
 - provide documentation to NANPA that validates the applicant’s “B&C Clearinghouse” status. Since no regulatory authority documentation is issued to companies for this type of service, a written certification by an officer of the applicant’s company shall be accepted to verify its B&C Clearinghouse status (self-certification). The officer’s certification shall provide the full legal name of the B&C Clearinghouse company and describe the type of service offered by the applicant that qualifies it to apply for and receive a CIC assignment under the category of “Billing and Collection Clearinghouse.” The officer’s certification shall also certify that FG B and FG D trunk access has been ordered. The officer’s certification shall be signed and dated and shall identify the specific corporate office held by the author of the statement.

CICs are assigned by NANPA, and assignment information is only available on the NANPA website (CICs are not listed in the LERG Routing Guide).

INTEREXCHANGE ACCESS CUSTOMER (IAC) CODE [AKA ACCESS CUSTOMER NAME ABBREVIATION (ACNA)]

Any company applying for a CIC assignment must have a valid IAC Code. The IAC Code must be reflected under the same name as the access customer name that will be provided on the CIC application. All IAC Code assignments are verified by NANPA before any CIC is assigned. IAC Codes are assigned by the IAC Maintenance Agent. Currently, the Common Language® Group at iconectiv is the IAC Maintenance Agent for the American National Standards Institute (ANSI). For more information on IAC Codes go to <https://www.commonlanguage.com/>.

CONSULTANT ACTING ON BEHALF OF A CIC APPLICANT OR CIC ASSIGNEE

If a consultant is contacting NANPA on behalf of any CIC applicant or CIC assignee or if a consultant intends to submit a CIC application to NANPA on behalf of a service provider, a fully executed (dated and signed) Letter of Authorization (LOA) must already be on file with NANPA

¹ A list of those states that require switchless reseller certification can be found at www.nanpa.com.

or must be provided to NANPA. An LOA that is not dated and not signed cannot be accepted.

NANPA is unable to discuss any aspect of an existing CIC assignment with a consultant unless an LOA is provided or is already on file with NANPA.

ACCESS TO THE NANP ADMINISTRATION SYSTEM (NAS)

Before a CIC application can be submitted to NANPA, a representative of the applicant company (or a consultant on behalf of the applicant company) must have access to the NANP Administration System (NAS). If the applicant does not already have access to NAS, the applicant must register as a new user by going to www.nanpa.com. When registering, select the subscription choice of “Other Resources”. For assistance, please review the *Service Provider and Service Provider Consultant NAS Registration User Guide* which is located on the NANPA website at www.nanpa.com under **Resources, NAS User Guides, Service Provider and Service Provider Consultant**. For additional support, the NANPA Customer Support is also available for assistance in the registration process and can be contacted at support@nanpa.com or 866-623-2282.

SUBMITTING A CIC APPLICATION

To submit a CIC application via NAS, please consult the *Service Provider and Service Provider Consultant NAS User Guide Other Resources* found on the NANPA website under **Resources, NAS User Guides, Service Provider and Service Provider Consultant**.

To apply for an initial or an additional CIC assignment, update contact information, return a CIC assignment, change a CIC assignee company name due to a merger/ acquisition or a simple legal name change unrelated to a merger/acquisition, or to request the transfer of a CIC assignment from one company to another due to an asset purchase, a CIC Application (Part 1) form must be submitted via the NANP Administration System (NAS). When requesting a change to a CIC assignee company name due to (1) merger/acquisition or a (2) simple legal name change, or when requesting the transfer of a CIC assignment from one company to another (3) due to an asset purchase, supporting legal documentation must be provided to NANPA. Without supporting legal documentation being provided, CIC applications for those three types of modifications cannot be approved.

RETENTION OF CIC ASSIGNMENT

It is required that a CIC is put into service within 6 months from the date it was assigned. When a CIC is put into service, it is required that a Confirmation of CIC In Service (Part 4) form be submitted via NAS (www.nanpa.com). Any CIC not placed in service within six months of the assignment date is subject to reclamation consistent with Section 5.0 of ATIS-0300050, *Carrier Identification Code (CIC) Assignment Guidelines*. Each CIC assignee is also required to submit an

Annual CIC Report (Appendix 1) to NANPA. Failure to submit an Annual CIC Report may result in processing delays of new applications and/or reclamation of assigned CICs.

The ATIS-0300050, *Carrier Identification Code (CIC) Assignment Guidelines* and all associated forms may be downloaded from the ATIS website at http://www.atis.org/01_committ_forums/INC/inc_docs.asp.

CONTACT FOR ASSISTANCE

If there are any other questions related to the administration of CICs, please contact NANPA Customer Support at support@nanpa.com or 866-673-2282.